



2021 Insular Areas & Palau Annual Technical Assistance Meeting Agenda

Our mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.

*Virtual (WebEx)
March 9 & 10, 2021
5:00 pm – 7:30 pm (Eastern Time)*

Meeting Objectives

- Support the grantees' understanding of effective project planning, implementation, and evaluation.
- Share promising practices on the use of data and evidence as well as resource allocation to enhance the quality and scope of elementary and secondary education programs.
- Support the grantees' understanding of Education Stabilization Fund requirements.

Disclaimer

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AGENDA

DAY 1: Tuesday, March 9, 2021

TIME	TOPIC
5:00pm –	Welcome & Introductions
5:10pm	Dr. Tiffany T. Forrester, Group Leader, Insular Areas Team (IAT)
5:10pm –	Opening Remarks
5:15pm	Dr. Patrick Carr, Director, Rural, Insular, and Native Achievement Programs (RINAP)
5:15pm –	FY2022 Budget Overview
5:25pm	Bill Cordes, Office of Budget Service
5:25pm –	Session 1: Project Planning
6:25pm	Presenters: Dr. Melly E. Wilson , Director, Region 19 Comprehensive Center, Pacific Resources for Education and Learning (PREL) April Munroe-Phillips , Region 3 Comprehensive Center, Educational Testing Service (ETS)
	By the end of this session, participants will:
	<ul style="list-style-type: none">• Understand the key steps in conducting a Needs Assessment• Learn best practices in Resource Review/Allocation• Understand how to use data and evaluation results to inform project planning• Learn how to set metrics and evaluation criteria during the project planning phase• Have time (during the session) to apply lessons learned to one of their current project plans
6:25pm –	Break
6:30pm	
6:30pm –	Session 2: Project Implementation
7:30pm	Presenters: Faith D. George-Boone , Region 3 Comprehensive Center, Educational Testing Service (ETS) Dr. Allison Layland , Region 18 Comprehensive Center, Academic Development Institute (ADI) Dr. Emerson Odango , Director, Region 18 Comprehensive Center, Pacific Resources for Education and Learning (PREL)
	By the end of this session, participants will:
	<ul style="list-style-type: none">• Learn to develop a timeline management plan• Understand best practices in maintaining “two-way” communication with Project Leads• Learning best practices in project monitoring and support

DAY 2: Wednesday, March 10, 2021

TIME	TOPIC
5:00pm – 5:05pm	Welcome & Introduce Deputy Assistant Secretary Dr. Tiffany T. Forrester, Group Leader, Insular Areas Team (IAT)
5:05pm – 5:15pm	Opening Remarks Ruth Ryder, Deputy Assistant Secretary, Office of Elementary and Secondary Education (OESE)
5:15pm – 5:25pm	Opening Remarks Ian Rosenblum, Delegated the Authority to Perform the Functions and Duties of the Assistant Secretary, Office of Elementary and Secondary Education (OESE)
5:25pm – 6:25pm	Session 3: Project Evaluation Presenters: Dr. Mary Lee , Executive Director, Pacific Policy Research Center Dr. John H. Lockwood , Director, Region 3 Comprehensive Center, Educational Testing Service (ETS) By the end of this session, participants will: <ul style="list-style-type: none">• Understand the purpose and necessity of a thorough project evaluation• Understand elements of an effective project evaluation plan• Identify the types of data they hope to gain from a specific project evaluation and how that data will be useful• Have time (during session) to apply lessons learned to the “Evaluation chart: Desired project outcome and quarterly performance targets” aligned with one project
6:25pm – 6:30pm	Break
6:30pm – 7:20pm	Session 4: Education Stabilization Fund Sub-recipient Monitoring Presenters: Shane Morrissey , Management Support Office Dr. Remidene Aboko-Cole Diakite , Program Officer, Insular Areas Team By the end of this session, participants will: <ul style="list-style-type: none">• Explain the purpose and benefits of subrecipient monitoring.• Describe the specific responsibilities of the state education agency (SEA) and Governors’ offices in the subrecipient monitoring process.• Identify and share effective strategies, methods and tools for subrecipient monitoring.
7:20pm – 7:30pm	Closing Remarks Dr. Tiffany T. Forrester, Group Leader, Insular Areas Team